

RULES OF THE BROWNE GYMKHANA QUETTA



**REPRINTED WITH
AMENDMENTS**

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- (ii) Application for re-admission from members whose names have thus been removed will only be considered if the previous dues have been cleared and re-admission fee has been paid. The decision of the Managing Committee will be final and binding.
- (iii) Similar procedure will be adopted against Out Station Members who have not cleared their dues for 06 consecutive months.
- (iv) All calculations of the time will be made "on one month's advance payment" basis.
- (v) Amended in the Annual General Meeting on 29.06.2013, the members failing to deposit their monthly subscription for 06-months shall be considered defaulters and their membership will be cancelled.

23. RE-INSTATEMENT OF DEFAULTING MEMBERS

- (i) On furnishing an explanation to the satisfaction of the Managing Committee, a member whose name has been struck off under the foregoing rule may be reinstated on payment of dues outstanding against him, and re-admission fee.
- (ii) A member in default under Rule 22 is not entitled to vote at any meeting, or to serve on any Committee or to be elected to any office.
- (iii) Except as provided for in Rule 23 (i) no member shall be readmitted until he has paid up in full all arrears outstanding against him and fresh admission fee.
- (iv) Such readmitted members shall for purposes of Rule 27, be treated as new members and shall not be entitled to vote until they have completed 6 months.

MEETINGS

24. MONTHLY MEETINGS OF THE MANAGING COMMITTEE

The managing committee shall meet at least once a month ordinarily on the last Saturday of every month, and five members shall form a Quorum.

25. ANNUAL GENERAL MEETING

- (i) A General Meeting of the members of the Gymkhana shall be held in June (Amended on 14.08.2009) each year of which two week's notice in writing shall be given by the General Secretary.
- (ii) If the Annual General Meeting is not held in June as specified in rule 25 (i) above, the Annual General Meeting shall be held in June. In case the Annual General Meeting is not held on or before 31st June, as explained above, the Managing Committee as a whole excepting the President and Vice President shall stand dissolved and the President shall exercise the power and perform the duties of the Managing Committee with or without assistance of a member or members of the Gymkhana and shall call the meeting of the General Body by 31st July.

26. AGENDA FOR THE ANNUAL GENERAL MEETING

The following business shall be laid before the Annual General Meeting:-

- (i) Accounts for the past year duly audited.
- (ii) The Annual report of the Managing Committee should be read by the Assistant Secretary in the General Body Meeting and a copy of also be provided to interested members.
- (iii) Consideration and sanction of the Budget Estimates for the ensuing year.
- (iv) Propositions specified in the Agenda accompanying the notice convening the meeting.
- (v) Election of the Managing Committee as envisaged in rule 12 & 13.

27. QUORUM FOR THE ANNUAL GENERAL MEETING AND ELIGIBILITY OF MEMBERS TO VOTE

One-Fourth of resident members shall form a quorum at all General or Special General Meetings, and only such members shall be entitled to vote as are not defaulters under Rule 22.

28. ADJOURNED MEETING

In the event of meeting of General Council could not be held on the appointed date for want of quorum or due to some unavoidable reasons, the meeting shall be held on one week's notice. If the meeting still could not be held due to want of quorum, the same will be held on adjournment, for which the quorum is not needed.

29. SPECIAL GENERAL MEETING

A special General Meeting may be called when the President or the Managing Committee so desires or when at least 1/4th of the members demand it by a written requisition specifying the object for which the meeting is to be called. Three days notice of such a meeting shall be given in writing to all members. Such Special General Meeting, or if it is an adjourned Special Meeting, shall not be on liberty to discuss any subject other than for which it has been called.

30. CHAIRMAN AT THE MEETING

The President, or, in his absence, one of the Vice-Presidents shall preside at the General or the Special General Meeting, as the case may be. In the absence of the President and the Vice-President, the members present shall elect one of them to preside.

31. SUBMISSION OF PROPOSALS

Any member intending to bring forward a proposition before the Annual General Meeting shall reduce it to writing and send it to the General Secretary one week before the date of the meeting. On receipt of the proposal, the General Secretary shall put a copy of the same on Notice Board.

MISCELLANEOUS

32. ALTERATION OF RULES

No rule shall be altered, amended or revised nor shall a new rule be framed unless the modification of the rule proposed to be introduced is clearly notified before the General Meeting is convened. An existing rule may be altered, amended or revised or a new rule framed by a bare majority of members present, but rules regarding the monthly subscriptions and donation and the constitution of the Managing Committee shall not be altered, revised or modified unless the consent of three-fourth of the members present in the meeting is obtained.

32(b) A new para be introduced stating that there would be carried out a Physical Audit of the assets / day to day use of various items by the Auditor.

33. AUDITING OF ACCOUNTS

The accounts of the Gymkhana shall be audited quarterly commencing from 01st of July every year. The report of the Auditor shall be laid before the first meeting of the Managing Committee taking place after the termination of the quarter.

34. INSPECTION OF BOOKS BY MEMBERS

The Accounts shall be opened to inspection by the members a written request being made to secretary. The proceedings correspondence of the managing committee shall be confidential and will not be opened to inspection.

35. DAMAGE DONE TO GYMKHANA PROPERTY

Any damage caused to the property of the Gymkhana through the negligence of any member shall be made good by him.

36. GAMBLING

- (i) No gambling shall be allowed in the Gymkhana.
- (ii) Maximum stake for Bridge, Rummy and any game of Billiard shall be Rs.1/-, -/25 Paisas and Rs.2/- respectively.

37. OPENING AND CLOSING HOURS

Daily opening and closing hours of the Gymkhana shall be:-

- 1. Sundays &
General Holidays 11:00 A.M. to 12:00 P.M.
- 2. Other days 3:00 P.M. to 12:00 P.M.

BROWNE GYMKHANA, QUETTA

MEMBERSHIP APPLICATION FORM

(To be completed by all applicants for permanent or Temporary Membership of Browne Gymkhana Quetta)



Type of Membership Permanent Membership / Casual Membership

1. Full Name _____
2. Father's Name _____
3. Qualification _____
4. Profession Rank/Grade _____
5. CNIC No _____ Age _____
6. Home Address _____
7. Telephone No - Home _____ Office _____ Mobile _____
8. What are your main interests in the Gymkhana (Social /Sports/Games) _____
9. Note:- Please attach:-
 - i) One copy of Your CNIC
 - ii) Two Passport size photographs.

CERTIFICATE / UNDERTAKING

I hereby declare that:-

- a) Particulars given above are correct to the best of my knowledge.
- b) My application for membership has never been rejected by any other or this club.
- c) If elected I shall abide by the rules of Browne Gymkhana.
- d) I shall pay my club dues as per club rules.

Date _____

Signature of applicant

10. Note:- This application has to be proposed and seconded by Two permanent members of Browne Gymkhana, who are not currently on the Managing Committee and countersigned by Two members of the Managing Committee.

PROPOSER _____
(Name)

Signature

SECONDER _____
(Name)

Signature

COUNTERSIGNED

1. _____
(Name)

Signature

2. _____
(Name)

Signature

THE BROWNE GYMKHANA QUETTA

Back-Ground and History, 1913

The idea of establishing "some common place of recreation where all respectable Indians could meet and exchange their ideas" originated with some of the Punjabi officials employed in the Civil office at Quetta, the prominent movers being the late Pandit Hari Kishen, B.A. and (RB) Lala Ladha Ram Nanda. A Public meeting was held on the 29th April, 1894 in the Sandeman High School under the presidency of our leading townsman, Khan Bahadur Burjorjee D. Patel (C.I.E, O.B.E.) When the scheme was thoroughly discussed, a subscription list opened. Rs.1,500 promised on the spot, and a working committee formed with Sardar Sir Assad Ullah Khan, K.C.I.E, the Sarawan Chief as President, Mr. K.B.B.D. Patel as Vice President, Pandits Nand Lal and Hari Kishen as Secretaries and Lala Ladha Ram Nanda as Treasurer. Vigorous efforts were made to raise funds not only in Quetta, but also outside and within a period of 2 months about Rs.4,700 were promised and a large portion collected.

The present site which measures about 5 acres and the pavilion erected thereon before the Earthquake were given by Government in the year 1913 in exchange for the original site acquired in 1895 and 1897 from the Kasi Zamindars and the Pavilion originally built by K.B.B.D. Patel, these later having been taken over by the authorities for the Sandeman High School Hostels.

The Gymkhana was opened in 1895 and with the kind permission of the late Major-General Sir James Browne, Agent to the Governor General and Chief Commissioner in Balochistan, was named the "Browne Gymkhana".

Rules were framed in June, 1895, when needed, the last revision / amendment was made on 24/8/2003. Those now in vogue are hereto appended.

RULES

1. NAME

The Institute shall be called the "BROWNE GYMKHANA".

2. OBJECT

Its object shall be to provide facilities for healthy recreation and sports and to promote cultural and social activities.

3. MEMBERSHIP

A person is eligible for admission as a member of the Gymkhana, provided he / she:

- (i) Is respectable.
- (ii) Is reasonably educated must be a graduate a part from good reputation to participate profitably in the activities of the Gymkhana.
- (iii) Pursues a respectable vocation for livelihood and enjoys good reputation.
- (iv) Can meet expenses of the club.
- (v) Is free from anti-social bases.
- (vi) Is above the age of 21 years.
- (vii) Has not been convicted by a court of law for moral turpitude.
- (viii) Any member who is sentenced to imprisonment by a court of law for moral turpitude shall forthwith cease to be a member of the Gymkhana.

4. METHOD OF ADMISSION

- (i) Every applicant seeking admission as member shall submit an application on Form "A" attached to these Rules. Such application shall be recommended by two permanent members of the Browne Gymkhana and countersigned by two members of the Managing Committee. The application shall be accompanied with admission fee and the subscription for the first month hereinafter prescribed, which will be refunded to the applicant in case his application is rejected. The General Secretary shall then post the name of the applicant, proposer and seconder on the Notice Board where the entry may be seen by all members thus enabling them to offer comments in writing if desired. Thereafter admission or otherwise shall be entrusted collectively to the Managing Committee, who may admit the applicant as permanent member or put him under probation for six months or reject the application by two-third majority of the members present at the meeting, without assigning any reason whatsoever.
- (ii) It should be changed as under the applicant seeking admission in Gymkhana will pay Rs.500/- for obtaining the application form and will submit the same alongwith a copy of passport size photograph and CNIC.
- (ii) No candidate who has been rejected by the Managing Committee shall be again put up for admission until after the span of six months from the date of his rejection.
- (iii) Persons admitted as above shall become entitled to all the privileges and benefits available to members of the Institution. The submission of application form and payment of Admission Fee shall be construed as a declaration by persons concerned of their having accepted the Rules of the Institute then inforce and to such other Rules and Regulations as may be framed from time to time.

5. ADMISSION FEE

- (i) The proposed admission fee i-e Rs.30000/- and Rs.35000/- for official / non official respectively is on high side and needs to be given a second thought.
- (ii) Amended in Budget meeting of General Body on 27.06.2010 and the Admission Fee for the Officials will be Rs.30000/- (Thirty Thousand Only) and for Non Officials will be Rs.35000/- (Thirty Five Thousand Only) from 01.07.2010 the out of station members will pay full subscription from 01.07.2010.

6. MONTHLY SUBSCRIPTION

- (i) Amended and approved on 29.06.2013 in Annual General meeting, the word Rs.400/- be replaced by Rs.500/-
- (ii) If any other games besides the games mentioned above are introduced, the Managing Committee shall prescribe the rate of monthly subscription for such games.
- (iii) Broken period of a month shall count as a whole month if the broken period exceeds one week.

7. SUBSCRIPTION FOR OUTSTATION MEMBERS

- (i) Outstation members will pay full subscription fee.
- (ii) In case of outstation members subscription will only be allowed to accumulate upto Rs.600/-. After that limit the member falling into arrears will be treated as a defaulter under Rule 22.
- (iii) Subscription for outstation members.
The Rule No.7 amended in the Annual General Body session on 29.06.2013. According to approval of amendment, A member absent from the station for one calendar month shall be liable to pay Rs.250/- per month provided he sends due intimation of his absence from the station to the Secretary in writing. If any member attend Gymkhana Club within the month 2 or 3 days will not be treated as outstation.

8. PATRONS AND LIFE MEMBERS

- (i) Ladies and gentlemen paying a donation of Rs.150,000/- or more may be elected "Patrons" of the Gymkhana by a majority of votes in a General Meeting. The General Body of members, however, can elect any person of position or any member who has rendered distinguished service to the Gymkhana, without any payment, but the election in such a case must be unanimous.
- (ii) Ladies and gentlemen paying a donation of Rs.75,000/- or more may be elected "Life Members" of the Gymkhana by a majority of votes in the General Meeting. The General Body of the members, however, can elect any person of distinguished service to the Gymkhana, without any payment but the election in such a case must be unanimous.

9. PRIVILEGES TO PATRONS AND LIFE MEMBERS

Patrons and Life Members shall be entitled to all the privileges of membership of the Browne Gymkhana and shall be exempt from the payment of monthly subscription as well as that for games.

10. TEMPORARY MEMBERSHIP

- (i) Any person on a temporary visit to Quetta, may on his submission of an application on the prescribed form be admitted by the Managing Committee in accordance with the procedure laid down in Rule 4, as a Temporary Member of the Gymkhana for a period not exceeding six months from the date of his admission, subject to the following further conditions:-
- (ii) He shall pay Rs.1000/- as admission fee (iii) and alongwith deposit Rs.1000/- also.
- (ii) A temporary member shall pay the monthly general subscription at double the rate laid down for permanent members and also deposit a sum of Rs.3000/- on his having been accepted as a Temporary Member, which shall be refunded on the termination of his membership after adjusting dues if any.
- (iii) He shall have no voice in the management of the Gymkhana nor have the right of attending, voting or standing for any office, though he shall be entitled to have all other privileges as enjoyed by permanent members.
- (iv) A student who is a promising sportsman, may become a temporary Game member subject to the conditions mentioned in sub para (i) above except that he shall be liable to pay games subscription only and that he shall not be entitled to take part in any other activity of the Gymkhana.
- (v) 'Proposer' and the 'Seconder' of a temporary member shall be jointly and severely responsible for the payment of all debts due to the Gymkhana from such temporary member.

11. GUESTS

- (i) The family of every member shall be entitled to use all the normal facilities of the Gymkhana without any payment.
- (ii) The term "family" means wife and dependant children.
- (iii) Ladies and gentlemen resident of Quetta, who are not members of the Gymkhana, shall not be introduced into the Gymkhana except on second Saturday of every month on Guests Evening.
- (iv) Ladies and gentlemen not resident of Quetta may be introduced into the Gymkhana by a permanent member, who may enjoy the normal facilities of the Gymkhana for a period not exceeding ten days if accompanied by such members. Such visitor may take part in the indoor games on payment of half the general subscription under intimation to and approval of the General Secretary.
- (v) Members posted as defaulters and persons whose admission has been refused shall not be introduced as guests in the Gymkhana.
- (vi) Privilege granted to the children of the tennis players in the Annual General Meeting held on 14th August, 2009. In the above mentioned Annual General Body Meeting the children of the tennis players were granted permission to play tennis without paying any charges. This privilege will only be for playing tennis.

12. MANAGING COMMITTEE

The management of the affairs and concerns of the Gymkhana shall be vested in a Committee to be known as Managing Committee, which shall consist of:-

- (a) Office Bearers:-
 - (i) President.
 - (ii) Senior Vice President.
 - (iii) Junior Vice President.
 - (iv) General Secretary.
 - (v) Assistant Secretary.
 - (vi) Treasurer.
- (b) Eight Elected Members.
- (c) Three Game Secretaries.

13. METHOD OF ELECTIONS

- (i) The Office Bearers, Members of the Managing Committee and Game Secretaries shall be elected by the permanent members of the Browne Gymkhana at the Annual General Meeting to be held under Rules 25 and 26 subject to the restrictions imposed under Rules 13 (ix) and 23 (ii).
- (ii) The Office Bearers, Members of the Managing Committee and Game Secretaries shall be elected by the permanent members of the Gymkhana after every one year in the month of June. One week's notice in writing shall be given by the General Secretary under Rules 25 and 26, subject to the restrictions imposed under Rules 13 (ix) and 23 (ii).
- (iii) The election of Office Bearers, Members of the Managing Committee and Game Secretaries shall be by secret ballot only if there are more than one contestant for one particular office.
- (iv) A member seeking election for any office shall intimate the Secretary of his intention with proposer and seconder clearly 7 days before the date of General Election.
- (v) The Secretary will then immediately post the names of the contesting candidates on the Notice Board which can be seen by the members.
- (vi) Within three days of the names having been posted a candidate may withdraw his name.
- (vii) Only those candidates whose names are found in order will be eligible to contest election.
- (viii) Provided that in case there is no proposal for any or all of offices as aforesaid the General Body will elect any member or members for the particular office or offices in its Annual General Meeting.
- (ix) Members of less than six months standing shall not be eligible for election as Office Bearers.
- (x) One of the general members shall be appointed to act as an Auditor to check the Gymkhana accounts.

(xi) Amended in the Annual General Meeting on 14th August, 2009, The Annual General Body Meeting will commence in the month of June every year. The election of Managing Committee will also be conducted in the meeting instead of a month of August for the submission of nomination papers for election will be announced by the General Secretary. The respective forms will be issued by the General Secretary and should be deposited in the office of the General Secretary.

(xii) Budget will be presented in the Annual Election General Body Meeting which is held in the month of June.

(xiii) General Body approved amendment in Rule.No.13(xiii) on 29.06.2013 that a member who has not completed 10-years of membership in Gymkhana club is not eligible to contest the election of office bearers as:-
(1) President (2) Senior vice President (3) Junior vice President (4) General Secretary (5) Assistant Secretary (6) Treasurer and a member who has not completed 05-years of membership in Gymkhana club shall not be eligible to contest the election of eight members of the managing committee.

14. POWERS AND DUTIES OF THE MANAGING COMMITTEE

(i) OVERALL CONTROL:-

Except as hereinafter provided the general control of the affairs of the Gymkhana shall vest in the Managing Committee.

(ii) CUSTODY OF THE PROPERTY

The property of the Gymkhana shall vest in the Managing Committee for the time being in trust for the Gymkhana.

(iii) INCURRING OF EXPENDITURE

A limit of expenditure needs to be fixed for the Managing Committee.

(iv) COMPLAINTS AGAINST SERVANTS

Complaints made in writing against the servants of the Gymkhana or relating to its managements shall be inquired into by the Managing Committee whose decision shall be final.

(v) APPEAL BY MEMBERS

Members not satisfied with the decision of the representatives of the various teams or the Secretary may appeal to the Managing Committee whose decision shall be final.

(vi) LOAN BY GYMKHANA

The Managing Committee may give loan from Gymkhana for any public purposes.

15. VACANCIES OCCURRING BETWEEN ANNUAL ELECTIONS

(i) Vacancies occurring between two Annual elections among the members of the Managing Committee shall be filled up by the Managing Committee.

(ii) In case the office of President falls vacant, the Senior Vice President and in his absence, the Junior Vice President will fill up the office of Senior Vice President if the later office falls vacant.

- (iii) In case of the General Secretary, if the vacancy is for a period exceeding three months, the General Secretary shall be elected at a General Meeting. If the period is less than three months, the Assistant Secretary or in his absence a member from amongst the members of the Managing Committee will fill up the office of the General Secretary.

16. DISMISSAL OR SUSPENSION OF A MEMBER

- (i) The Managing Committee shall have the power to dismiss or suspend from membership a person who persists in breaking the rule or otherwise conduct himself in a manner prejudicial to the interest of the institution.
- (ii) Before deciding the action as proposed above, the Managing Committee shall appoint a Fact Finding Committee consisting of three members, two of whom shall be members of the Managing Committee.
- (iii) The Managing Committee after considering the report by the Fact Finding Committee shall decide as to whether the member involved be dismissed or suspended. The Committee before deciding the final action, may serve the involved member with a show cause notice or if necessary may hear him in person.
- (iv) In case of suspension of a member, the Managing Committee shall specify the period for which the member is suspended which shall not be more than one year.
- (v) In case of dismissal, the dismissed member will be debarred for applying for re-admission as a member for a period of not less than two years. Such dismissed member may be readmitted as member after a lapse of two years if his application for admission is approved by the Managing Committee by three fourth members present at the meeting. Such members on readmission shall have to pay double the admission fee as prescribed at the time.

17. POWERS AND DUTIES OF THE GENERAL SECRETARY AND THE ASSISTANT SECRETARY

- (i) The General Secretary may incur (Contingent) expenditure upto Rs.5000/- per month on one item.
- (ii) The General Secretary shall place before the Managing Committee a quarterly statement showing receipts and expenditure during the period between the previous and present Managing Committee Meeting. He shall also place before the Managing Committee a list of members in arrears for more than three months.
- (iii) All articles required for the Gymkhana which are to be paid for from the Gymkhana funds, shall be ordered by the Secretary under proper authority, and the Gymkhana shall not be liable to pay for anything ordered by an individual member without authority.
- (iv) All articles purchased as above shall be entered in a Stock Book kept for the purpose. This book shall be regularly put up to the Managing Committee at the monthly meetings and all articles becoming unserviceable shall be written off with the sanction of the Managing Committee. Such unserviceable articles shall be disposed off as the Managing Committee may decide.

- (v) Any establishment that has been sanctioned in the Annual Budget may be entertained, given leave or dismissed by the Secretary with the sanction of the President. The Secretary with the similar sanction, may punish any of the servants of the Gymkhana with fine. Appeals against orders of dismissal or punishment by fine shall lie with the Managing Committee. No member is allowed to utilize the services of the Gymkhana servants for his private affairs.
- (vi) The General Secretary for the time being or any other person so authorized by the Managing Committee in that behalf shall represent the Gymkhana in legal proceedings that may be instituted by or against the Gymkhana.
- (vii) The Assistant Secretary shall assist the General Secretary in the performance of his duties and may also exercise the powers and duties of the General Secretary as may be delegated to him by the General Secretary. He will also exercise the powers and perform the duties of General Secretary if and when the General Secretary is out of station.

18. DUTIES OF THE TREASURER

- (i) The Treasurer shall keep a book in which he shall correctly record the names of Patrons, Life Members and Members of the Gymkhana together with the amounts of their respective donations and subscriptions and also a Cash Book Showing monthly receipts and disbursements etc.
- (ii) The Treasurer shall collect and receive all donations and subscriptions and shall make such disbursements as the Secretary may desire him to do provided they are authorized under the rules.

19. MAINTENANCE OF GYMKHANA FUNDS

All available funds of Gymkhana in excess of Rs.2000/- should be replaced by the Rs.10000/-

20. WITHDRAWAL OF MONEY FROM BANK

Withdrawal application shall be signed by any two of the following:-

President, General Secretary and Treasurer.

21. GAMES SECRETARY

The expenditure of the Sports Secretaries was enhanced from Rs.500/-pm to 2000/-pm. As approved in the Annual General Body meeting on 29.06.2013.

22. PROCEDURE ON CASES OF DEFAULT OWING TO NON-PAYMENT OF MONTHLY SUBSCRIPTION

- (i) It was decided in the Annual General Body meeting on 29.06.2013 that if any member fails to pay his dues before the 10th of the third consecutive month he will be issued a notice to pay his dues.